

Bangladesh Lamps Limited

Head office & Factory: Sadar Road, Mohakhali, Dhaka - 1206

NOTICE OF THE 59TH ANNUAL GENERAL MEETING

Notice is hereby given that the 59th Annual General Meeting of the Company will be held on **Tuesday, 15th December 2020, at 11:30 a.m.** through digital platform to transact the following business:

AGENDA

1. Consideration and adoption of the Directors' and Auditors' reports and the Audited Financial Statements of the Company for the year ended 30 June 2020.
2. Declaration of dividend for the year 2019-2020.
3. Election of Directors and appointment of Independent Director.
4. Appointment of Managing Director.
5. Appointment of Auditors for the year 2020-2021 and fixation of their remuneration.
6. Appointment of professional for the certification on Corporate Governance for the year 2020-2021.

By order of the Board



Dhaka,
19-11-2020

Mohammad Ruhan Miah, FCS
Company Secretary

NOTES :

1. **12-11-2020 was the Record Date.** The shareholders, whose names will appear in the share register of the Company or in the depository register on that date, will be eligible to attend the Annual General Meeting.
2. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/25 dated 08 July, 2020, the AGM will be virtual meeting of the Members, which will be conducted via live webcast by using digital platform.
3. For the sake of convenience, shareholders are requested to submit their queries on the Directors' report / Audited Financial Statements for the year ended on 30 June 2020, if any, at the Share Office of the Company preferably 7 days before the day of the General Meeting.
4. A shareholder entitled to attend and vote at the meeting may appoint a proxy to attend and vote in his/her place. The proxy form, stamped with a revenue stamp of Tk. 20, shall be submitted at the Share Office of the Company or through e-mail at mohammad.mosaddaque@transcombd.com / abu.yousuf@transcombd.com 48 hours before the meeting, i.e. by the close of business on 13th December 2020.
5. The Members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging into the system, the Members need to put their 16-digit Beneficial Owner (BO) ID number/Folio Number and other credential as proof of their identity by visiting the link <http://agm.bll.com.bd>
6. We encourage the Members to login to the system prior to the meeting start time of 11.30 a.m. Bangladesh Standard Time (BST) on December 15, 2020. Please allow ample time to login and establish your connectivity. The webcast will start at 11:30 a.m. Bangladesh Standard Time (BST). Please contact at 01712-778840 for any technical difficulties in accessing the virtual meeting and at 01713-082494 for share related issue.